

Down-To-Earth (Vic) Cooperative Society Limited

Organising Committee
Executive arm of DTE

Minutes

Date: **Tuesday 3 August 2021**
Time: **7:30pm**
Venue: **Online**
Online: <https://dte.coop/live.meeting>

#	Item	Raised by:
1	<u>Meeting Started 7.48</u>	<i>Procedural</i>
2	<u>Election Of Chair</u>	<i>Procedural</i>
	Confirmation of Chairperson: John Magor Confirm Minute Keeper: Fraser Karhunkynsi	
3	<u>Attendance</u>	<i>Procedural</i>
	Aaron Shipperlee, Andrew Wilkinson, Caryn Kettle , Coral Larke, Darren Geraghty, David Cruise, Deb Moerkerken, Elisa Brock, Fraser Karhunkynsi, Gary Lasky, Graham Fleming, Ian Hales, Jack Wells, Jessica Townsend, John Magor, John Reid, Kathy Ernst, Kevin Taylor, Lance Nash, Lindy Hunt, Malcolm Matthews, Mark Helson, Mark Rasmussen, Marte Kinder, Peter Tippett, Ray Higgins, Robin Macpherson, Steve Poynton, Suzie Helson, Tania Morsman, Trevor Pitt,	
4	<u>Confirmation of Previous Meeting Minutes</u>	<i>Procedural</i>
5	<u>Task Check List</u>	<i>Procedural</i>
	<p><u>1. To be noted from 7.48 to 8:09 minutes were not taken on computer, has been recorded on skype.</u></p> <p><u>8:09, kathy would like to amend motion paying kevin elliott, kath believes we agreed to pay him directly, said she placed the motion in the chat and then it goes in the minutes. The motion of putting the money on kev el's card, didn't actually go ahead, Could not quite follow. Refer recording</u></p> <p><u>8.12</u> <u>Peter tippett: moved minutes</u> <u>Mark R: seconds</u> <u>Peter tippett: tabled</u></p> <p><u>8.19</u> <u>Chair asked for objections, kathy would like to make an amendment as mentioned</u></p>	<p>No progress Work In Progress Complete No longer relevant Taken Over By ?</p>

early on in 7.48, chair asked to put brief synopsis in chat to put forward for vote

8.23pm Kathy put in chat: Item 13374 should have been motion 13377:
Motion: To transfer \$ 1554.72 into K C & L M ELLIOTT's account for materials Kevin
Elliott has paid for to fabricate luggage frames for the bus trailer and two boom gates
for the stay put area
David Cruise objects

8.38 discussion of process of minutes

Chair calls for objections

elisa objects

amendment: "Flynn" should be removed from attendance list.

8.48 Chair calls: Minutes from previous meeting agreed to without objection

8.51 Chair calls: Actions arising

8.54 Task list

- Coordination Group for Change of Auditors - to be progressed after AGM, ideally auditors and accountants who work in Xero - need to be interviewed – Ongoing
- DTE Attendance Criteria to be discussed after the AGM – Ongoing
- Malcolm Matthews to action Item 13108 – Ongoing
- Troy to contact Bendigo bank about paying off the EFTPOS machine – Ongoing
- John Reid to contact Origin Energy about the key for the lock which they use to read

the meter – Ongoing

- Peter Tippett to update data.dte so that agenda items are automatically left on the agenda for the next OC meeting – Ongoing

• Martin Schwarz to email the board requesting all members and offer all who wish to

remain members for 2021-2022 contact the coop to do so (Item 13309) – Completed

• Gary Lasky to be the returning officer – Completed

• Scrutineers – Rick Gill, Tania Morsman, Deb Moerkerken – Completed

• Gary to send postal ballots by Express Post – No longer required

• Suzie to write to Kate about emptying the storage locker – Completed (sent message

to Kate but didn't cc' OC)

• Richard to arrange repair and sale of the Black Territory – Ongoing

• John Reid to send Notice of Meeting for the SGM – Completed

email re Telstra to Board

John Reid to forward the email to Telstra account to the Board

• Kathy Ernst to coordinate that Item 13355 (storage of first aid equipment at Denise's garage) be carried out

• Gary Lasky to arrange for the White Ford Territory to be returned and prepared for sale (Item 13366)

Again we are doubling up.

Task list at the top and actions to be taken at the bottom.

Agenda:

Agenda item ID: 13388

Date: 2021-08-03 20:39:15

Meeting: OC

Agenda item: Correction to OC Minutes of 15 July 2021

Agenda details: Procedural item: the OC meeting of 15 July 2021 omits Aaron Shipperlee from the attendance list. A post in the Zoom chat at 02:56:16 shows that Aaron Shipperlee was in fact, in attendance for the above meeting.

Motion: To add Aaron Shipperlee to the attendance list of the OC meeting of 15 July 2021.

8.57 Agenda item moved by Aaron Shipperlee and seconded by elisa brock
no objections, passed by consensus

9.05 Fraser, task item 13366: Have rung Troy over the weekend, sent a directors email 2/8/21 and sms 3/8/21 to please contact me regarding a time to meet and return the White Territory. I am seeking further advice from OC how to proceed.
Regard Gary

Agenda item ID: 13380

Date: 2021-08-02 16:38:29

Meeting: OC

Agenda item: Budget for vehicle repairs 13379

Agenda details:

Motion: Motion: That a budget of \$499 is approved for ongoing vehicle repairs and that the money be put on Andrew Wilkinson's DTE account.

Item by: Kathy Ernst

<https://data.dte.org.au/files/2021%2007%2029%20Vehicle%20repairs.pdf>

9.08pm Kathy ernst tabled motion

kevin taylor seconded motion

9.12 Chair calls for objections.

9.13 passed by consensus

9.14

Agenda item ID: 13385

Date: 2021-08-03 18:33:04

Meeting: OC

Agenda item: Payment of Storage King Invoice 1013713

Agenda details: Fiirst Aide's Storage is overdue, as per motion passed at OC contents are to be transferred to Denise Banvilles, if this can be completed by 22/8/21 this will be the last payment.

Motion: To pay Storage King Invoice 1013703 via direct debit for Rental from 22/7/21 to 21/08/21 \$170.00, as presented as correspondence inwards last OC meeting.

Item by: Suzie Helson

https://data.dte.org.au/files/03082021DTE_Funding_Application.pdf

9.16 Moved by Kathy Ernst

Seconded by: David Cruise

chair asked for objections

no objections

passed by consensus

Agenda item ID: 13384

Date: 2021-08-03 18:26:17

Meeting: OC

Agenda item: September SGM

Agenda details: Agenda item ID: 13378 : In line with Rule 27 (3) an SGM should be held in September.

9.22pm Peter Tippett Motion: That Tuesday September 7 be set for an SGM in September.

Lindy hunter Moves motion

Malcolm Matthews

9.25 call for objections

motion passed by consensus

9.28 on chat log

Action Item:

That John Reid be tasked to send the request for motions for the September SGM.

9.26 No problem.

Agenda item ID: 13381

Date: 2021-08-03 14:05:30

Meeting: OC

Agenda item: Agenda for the board

Agenda details: This was on the OC agenda about 12 months back.

The board has done a lot recently to that does not sit well with DTE rules and to also distance itself from members and volunteers.

The purpose of this motion is to remind the board of its duty and also DTE rules.

DTE rule 33 (iv) seek the consent of the meeting in determining the content and order

of the agenda and the consent of the meeting in altering the order of the agenda.

DTE rule 38 (5) The Board is to actively involve members in being part of the executive arm of the Co-operative through voluntary participation in the primary activity and in the running of the Co-operative.

DTE rule 47 (a) Agenda: (i) the Organising Committee of the Board will collate the agenda. (ii) the agenda will list all items contributed by Directors and active members for consideration. (iii) and be available 48 hours before the meeting . (iv) items on the distributed agenda take priority during the meeting.

DTE rule 47 (6) All Board meetings, and committees of the Board meetings, shall be open and be announced on the D.T.E. Information Line. (telephone, Message Bank) and by Internet.

Motion: 1) That the OC informs the board that all members are active participants of meetings of the board as described in DTE rules 33, 38 and 47.

(2) That the OC continues to use the agenda functions available on data.dte to collate agenda items for the board to be considered as priority as described in DTE rule 4
From Peter Tippett to Everyone: 09:27 PM
7.

(3) That the OC reprimands the DTE board for its recent efforts to silence members during meetings of the board as well as form its own agenda to be used as priority.

Item by: Peter Tippett
<http://dte.org.au/dterules.html>

9.34 Peter Tippett motions

Robin M objects on grounds that he feels that there are three agenda items rolled into one

Tania Morsman 1820 seconds

9.52 John Magor passes chair to Tania Morsman

9.53 John Magor returns to chair

9.58 Break called until 10.03

10.06pm chair called meeting back on

Tania still in chair

10.10 Chair returns to John Magor

10.020pm Motion: 1) That the OC informs the board that all members are active participants of meetings of the board as described in DTE rules 33, 38 and 47.

Peter Tippett motions

Tania Morsman seconds

Chair calls for objections

4 objected

Vote called

Vote passed

**Yes 8 No 7 Abstained
passed**

10.32

(2) That the OC continues to use the agenda functions available on data.dte to collate agenda items for the board to be considered as priority as described in DTE rule 47 for the purpose of supporting DTE rules 33, 38 and 47.

Peter tippett tabled

seconded by Tania Morsman

Chair calls for Objections

3 Objections

Vote called

10 yes 6 no

10.41 Passed by majority

10.42 (3) That the OC reminds the DTE board that its recent efforts to silence members during meetings of the board was a breach of DTE rules.

Forwarded peter tippett

seconded deb and tania

Anybody is allowed to call a meeting at any time.

10.57 chair calls end to meeting

6	<u>Correspondence / Payments</u>	<i>Procedural</i>
7	<u>WH&S</u>	<i>Procedural</i>
8	<u>Agenda Items From Previous OC Meeting</u>	
	<u>Carried Resolutions</u>	<i>Procedural</i>
	<u>Actions to be taken</u>	<i>Procedural</i>

	<u>Next Meeting Date & Time Confirmation</u>	<i>Procedural</i>
	<u>Meeting Ended</u>	<i>Procedural</i>